


# David Coyle Jr.

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## Summary

A dynamic individual energized with over 9 years of experience in the Houston Real Estate Industry. I work to maximize the best possible service to my clients. I specialize in the Galleria, River Oaks, Bellaire, Uptown, The Heights, and outlying areas of Houston. I will take great care of your referred client!! Providing extensive experience in Staging, Marketing, Negotiations, Sales, Investors, and Property Management.

## Experience

### Senior Real Estate Expert

Divvy Homes

Aug 2020 - Present (2 years 8 months)

- Master marketer with a niche for finding creative ways to market properties.
- Using my network and market knowledge to find potential buyers and tenants' properties.
- Negotiated over 120 lease properties for clients in 2022, landing them the best possible terms and prices.
- Wrote listings detailing and professionally highlighting property features to increase sales chances.
- Presented purchase offers to sellers for consideration.
- Developed and maintained client relationships through networking, postcards, and cold calling.

### Construction Project Manager

C LuGrand Dawkins Enterprises LLC

Feb 2016 - Jun 2020 (4 years 5 months)

- Plan, coordinate, and manage construction projects from start to finish, ensuring that they are completed on time and within budget.
- Work closely with clients, architects, engineers, contractors, and suppliers to ensure that project specifications are met, and the project is completed to the client's satisfaction.
- Develop and maintain project schedules, ensuring all tasks are completed on time and within budget.

### Operations Coordinator

C LuGrand Dawkins Enterprises LLC

Jan 2013 - Feb 2016 (3 years 2 months)

On-site liaison between the Project Manager and on-ground Supervisors and subcontractors. The Construction Operations Coordinator coordinates project schedules, manages budgets, communicates with contractors and suppliers, and ensures that projects are completed on time and within budget.

### Co-Owner

Strand Bar & Grill

Sep 2009 - Feb 2015 (5 years 6 months)

Right in the heart of the historical Strand District in downtown Galveston, I was able to build my dream, A cajun themed bar & grill, with a full bar, made from scratch kitchen, and great service. As Owner/

Operator, I wore many hats, including, Construction and build-out, all the way to Payroll, and menu design. Ownership taught me the valuable lesson of APPRECIATION, for even the smallest things.

## Education



### **University of Houston-Downtown**

Bachelor of Business Administration - BBA, Computer Science And Programming  
2019 - May 2024

## Licenses & Certifications



**TABC** - Texas Alcoholic Beverage Commission



**Real Estate Broker/Sales Agent** - Texas Real Estate Commission



**Certified Associate in Project Management (CAPM)** - Project Management Institute  
Issued Jun 2020 - Expires Jun 2025



**Construction Management Certificate** - University of Houston

## Skills

Real Estate • Social Media Marketing • Residential Real Estate • Communication • Community Outreach • Adobe Illustrator • Project Coordination • Pre-Construction • Negotiation • Commercial Real Estate